MINUTES OF BOARD OF DIRECTORS MEETING
CLIFTON WATER DISTRICT
THURSDAY, APRIL 5, 2018

BOARD MEMBERS PRESENT: Dale Peck, Chairman; Stan Sparks: Vice-Chair; Mel Diffendaffer, Secretary; Dan McElley, Director

STAFF MEMBERS PRESENT: Dale Tooker; David Reinertsen; Angie Beebe; Brian Sheley, Melissa Lemke, Isaac Brown and Amanda Fleming.

REGULAR MEETING

Chairman Peck called the April 5, 2018 Regular Meeting to order at 5:00 p.m. The Chairman noted that Directors Genova had an excused absence from this meeting. Manager Tooker reported that Director Genova had contacted him that because of health reasons she would not be at the meeting and will be resigning her position on the Board.

MINUTES OF THE MARCH 1, 2018 REGULAR MEETING

Director McElley moved to approve the March 1, 2018 Regular Meeting Minutes as submitted. Director Sparks seconded and the motion passed unanimously.

FINANCIAL REPORT AND ACCOUNTS PAYABLE

Director Diffendaffer moved to accept the Financial Report and Approve Accounts Payable Regular Checks of $207,605.38, plus Supplemental Checks of $23,411.78 plus Benefits Checks of $23,411.78 plus HRA Disbursements of $5,021.01 for a total of $271,611.34. Director McElley seconded and the motion passed unanimously.

MANAGER’S REPORT

Manager Tooker reviewed the February 2018 Manager’s Report.

INFORMATIONAL REPORT

None presented.

EXPRESS AGENDA

Director Diffendaffer moved to approve the Express Agenda items as presented. Director Sparks seconded the motion which passed unanimously. The Express Agenda (File 4/5/18) items are as follows:

Children’s Water Festival Participation – The 2018 Water Festival is scheduled for May 14 – 15, 2018, from 9:30 am – 2:00 pm each day at Colorado Mesa University. District Staff has
presented classroom sessions in the past and has been asked to do so this year as well. If any Board Member would like to participate, there are opportunities for assisting at the DRIP booth or feel free to just stop by CMU on either day and enjoy the fun learning. There is a VIP Luncheon for Board Members; as soon as invitations are received they will be distributed.

**Administration Building Emergency Generator** – EC Electric completed installation of a new 50 kW emergency generator for the District’s Administration Building on March 2, 2018. This new generator replaces the used one obtained from Clifton Sanitation that was used for several years before seizing in 2016. This new generator was supplied by Cummins Generators and will be placed on the same annual service contract for future service maintenance.

**Four West Slope Basin Roundtable Meeting** – The Four West Slope Basin Roundtable meeting will be held on Wednesday, April 25th, at Ute Water. The meeting will run from 10:00am until 3:00 pm. Notify Melissa by Friday, April 13th if you wish to attend so reservations can be made.

**Colorado River District’s State of the River Meeting** – The Colorado River District’s Annual State of the River Meeting will be held on Tuesday, May 8th at the CMU Ballroom. The meeting will run from 6:00 pm until 8:00 pm. Notify Melissa by Friday, April 13th if you wish to attend so reservations can be made.

**Project 2017-03 – 34 Road Main Line Upgrade/Replacement Project** – The contractor, MA Concrete Construction, has the road closure posting scheduled to start on Wednesday, April 4th. New main line installation will start the week of April 9th. Utility pothole locates have started and should be complete prior to the April 9 start date.

**Project 2017-04 – F ½ Road Main Line Upgrade/Replacement Project** – Project Bid Documents are being picked up by interested contractors. A mandatory Pre-Bid Meeting will be held on Tuesday, April 17th with the Public Bid Opening scheduled for 4:00 pm on Tuesday, May 1st. Construction bid award recommendations will be presented at the Regular Board Meeting scheduled for May 3rd. Construction is scheduled to start June 1, 2018 to accommodate construction during the summer break for Thunder Mountain Elementary School.

**Engineering Design Support for 2018 Budgeted Main Line Upgrade Designs** – Staff will be soliciting cost proposals from local engineering firms to begin the planned waterline upgrade designs for both 31 Road (F to F ½ Roads) and 32 Road (D to E Roads). These design projects are scheduled for completion in 2018 with construction to be considered in the 2019 Non-Operating District Budget.

**UNFINISHED BUSINESS**

**2018 District Election – Adoption of Resolution 2018-04** – Assistant Manager and Designated Election Official Reinertsen reviewed the Staff Report (4/5/18, 2018 Staff Reports, Resolutions, 2018 Election) District Resolution 2018-04 Cancellation of Election and Declaration Deeming Candidates Elected. Designated Election Official Reinertsen stated the District’s 2018 Election was cancelled on March 6, 2018 as the number of candidates submitting Self-Nomination affidavits was less than the number of Board positions to be filled. He also presented District Resolution 2018-04 Cancellation of Election and Declaration (4/5/18, Resolutions) deeming candidates Dale E. Peck and Edward D. McElley elected. Notification of Cancellation of the District’s 2018 election was published in the Daily Sentinel on Wednesday, March 21, 2018, along with cancellation postings made as per Statute. Director Diffendaffer moved to adopt Resolution 2018-04 for Cancellation of Election and Declaration Deeming Candidates Elected. Director Sparks seconded and the motion passed unanimously. Chairman Peck signed the Resolution. The Resolution text is inserted below:
RESOLUTION 2018-04
CANCELLATION OF ELECTION and
DECLARATION DEEMING CANDIDATES ELECTED
BOARD OF DIRECTORS

CLIFTON WATER DISTRICT
MESA COUNTY, COLORADO

WHEREAS, the Board of Directors of the District is authorized to cancel the election by resolution and declare candidates elected at the close of business on the sixty-third before the election to be conducted on May 8, 2018; and

WHEREAS, the Board of Directors has duly certified that there were not more candidates for director than offices to be filled, including candidates filing affidavits of intent to be write-in candidates,

Now, THEREFORE, pursuant to 1-13.5-513 & 1-11-103(3), C.R.S., the Board HEREBY Cancels the regular election to be conducted on the 8th day of May, 2018 by formal resolution and

THE BOARD DECLARES THE FOLLOWING CANDIDATES ELECTED FOR THE FOLLOWING TERMS OF OFFICE:

<table>
<thead>
<tr>
<th>Candidate</th>
<th>Address</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dale E. Peck</td>
<td>3047½ Wedgewood Ave, Grand Junction, CO</td>
<td>4-year term</td>
</tr>
<tr>
<td>Edward D. McElley</td>
<td>573 33½ Road, Clifton, CO</td>
<td>4-year term</td>
</tr>
</tbody>
</table>

Signed by: ___________________________  ___________________________
(Board Chair’s signature)  (date)

Contact Person for the District: Dale Tooker
Telephone Number of the District: 970-434-7328
Address of the District: 510 34 Road, Clifton, CO 81520

Project 2017-02 –System Hydraulic Model & GIS Evaluation Agreement – Manager Tooker reviewed the Staff Report (4/5/18, 2018 Staff Reports, Project File) concerning the Engineering Services Agreement with Black and Veatch. The Engineering Services Agreement includes the Scope of Services and Cost Proposal of $58,440. Manager Tooker reported that the initial cost is to evaluate the District’s existing system and data then provide improvement recommendations in a Preliminary Evaluation Report. Additional costs will be necessary to complete the project based upon the recommendations and options chosen. Director Peck moved to authorize accepting the Agreement with Black and Veatch and the Cost Proposal of $58,440 for initial system evaluation to proceed with the project authorizing the Manager to sign the Agreement. Director Sparks seconded and the motion passed unanimously.
District Administrative Office Design and Preconstruction Services – Manager Tooker reviewed the Staff Report (4/5/18, 2018 Staff Reports) regarding the cost proposal presented by FCI Constructors Inc to begin preliminary design and preconstruction evaluation for the Administration Office expansion and renovation. The FCI Constructors Inc cost proposal is $28,107. Director Sparks moved to accept the FCI Constructors Inc. cost proposal of $28,107 for the Design and Preconstruction Services and authorize the Manager to sign the proposal. Director McElley seconded and the motion passed unanimously.

Project 2018-01 Grand Valley Irrigation Company Canal Crossing – Assistant Manager Reinertsen reviewed the Staff Report as informational and no action required by the Board (4/5/18 File, 2018 Staff Reports, Project 2018-01). Reinertsen reported the project involved installing a new 12” waterline crossing of the GVICO canal at Mile Marker 10, on I-70B. During the course of the project work, site conditions changed which resulted in an increase to the final cost. Staff previously had estimated cost to be $54,500, but with site condition changes project cost increased to $61,425.60. The cost increase will be funded in the 2018 Budget for Capital Improvement Projects.

2017 FY Audit – Manager Tooker reported that this is informational only and that Chadwick Steinkirchner, Davis & Co., P.C. will present the FY 2017 Audit at a future Board Meeting.

NEW BUSINESS

Project 2018-03 – Three (3) Million Gallon Storage Tank Painting Project – Assistant Manager Reinertsen reviewed the Staff Report (4/5/18 File, 2018 Staff Reports) requesting approval to advertise for Request for Proposal (RFP) for Project 2018-03 – Three (3) Million Gallon Storage Tank Painting Project. Director McElley moved to approve the Request for Proposal for Project 2018-03 Storage Tank Painting Project. Director Diffendaffer seconded and the motion passed unanimously.

ADJOURNMENT

The Regular Meeting was adjourned at 5:50 p.m. by the Chairman.

ATTEST:

Dale Peck

Stan Sparks

--Excused--

Doralyn Genova

Melvin Diffendaffer

Dan McElley

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