Held on January 17, 1973 at Clifton, Colorado at 7:30 P.M.

Present for the meeting were Lehman Pond, John Hawkins, William Barnes and William Ela. Also present were Charles Strain and Laveta Kay.

Minutes of the meeting of December 13, 1972, were approved as corrected.

On a motion by Mr. Barnes, seconded by Mr. Hawkins, bills in the amount of \$8234.83 were approved for payment.

Mr. Ela reported that he had held the letter that Hugh Wise had been asked to prepare to the City of Grand Junction so that the Board could discuss the matter further. The members present decided it was to the advantage of the District to hold the letter until the water supply the City has to sell is greater. At such time, we would have a better that the bargain for a satisfactory rate.

The report of audit was discussed. Mr. Barnes moved, Mr. Pond seconded and a motion to accept the auditors report passed.

Mr. Pond made a motion that \$10,000 be placed in the First National Bank North in a time certificate until such time as we need the money. The motion was duly seconded and carried.

Mrs. Kay asked that the Board consider authorizing Charles Strain to sign checks, as it is often inconvenient to get two board members into the office. Mr. Hawkins made a motion, seconded by Mr. Pond, that Mr. Strain be authorized to sign with one board member. Motion carried.

Mr. Strain reported that the construction is progressing satisfactorily. That portion of the drain line that lies inside the building has been completed. Forms for the filter base are in place and cement will probably be poured this week.

Lehman Porul
Secretary

ATTEST:

Mr. H. Barnes.

John Hawkins

Jun, M. Ta

Held on February 21, 1973 at Clifton, Colorado at 7:30 p.m.

Present for the meeting were Lehman Pond, John Hawkins and Ray Lurvey. Also present were Laveta Kay, Charles Strain and Gordon Bruckner.

Minutes of the meeting of January 17 were approved as submitted.

Mrs. Kay submitted the current bills. Mr. Hawkins moved, Mr. Pond seconded and a motion to pay the bills carried.

Mr. Bruckner was present to report on the progress of the expansion project. The contractor has finished the drain, the base for the filter and the change over in plumbing. The filter is to be shipped from Texas one day this week, and it appears the contractor will be ready for it.

Mr. Bruckner also submitted a bid from J.D. Lunsford Plumbing and Heating to pour concrete in the structure so that water will not stand in the corners. On a motion by Mr. Pond, seconded by Mr. Lurvey, the bid of \$450 was accepted.

Mr. Bruckner also brought up the question of responsibility of unloading the filter when it arrives. The contractor does not feel it is his responsibility to unload it unless it can be placed inside the building at that time. The Board decided to let it ride and "play it by ear".

Mr. Strain read a letter from Clifton Fire Protection District authorizing the Water District to install fire hydrents at the fallowing five locations:  $F_2^1$  & 31 Road, Helena at F Road, Tropicana & Mohave, Helton & Windes, Bookcliff & Kirby.

Mr. Strain asked for a decision of the Board on installing new taps before the streets in new subdivisions were oiled. No formal action was taken but the board agreed tap fees should be paid so that the main line could be installed before such streets were oiled.

The time certificate for \$15,000 on First National Bank is maturing. This certificate pays only 5% so the Board decided to cash it to pay for the current construction.

The Meeting adjourned at 8:40 p.m.

ATTEST:

Johnan Jone

Hald on March 21, 1973 at Clifton, Colorado at 7:30 P.M.

Present for the meeting were William Barnes, Lehman Pond, Wand John Hawkins. Also present were Charles Strain, Gordon Bruckner and Laveta Kay.

On a motion by Mr. Pond, the minutes of the meeting of February 21, were approved as submitted.

Mr. Pond made a motion that bills in the amount of \$21,175.80, as shown in the monthly report of operations, be paid. The motion was duly seconded and carried. Mr. Barnes then moved that J.D. Lunsford Plumbing & Heating be paid \$7,167.60 for construction to date on the filter. Mr. Hawkins seconded this motion and Mrs. Kay was instructed to draw this check. The Board also approved payment of \$75 of a bill from Western Crane Service, Enc. The total of the bill is \$420, but the time for unloading the filter comes to \$75, and the balance of the bill should be paid by the contractor.

Mr. Bruckner reported the filter project is probably within ten working days of being completed, if the contractor can get delivery of all his materials. He also stated he is extremely satisfied with the workmanship displayed to date on the project.

The Board reviewed a letter from Gale Enger of Sanitation District #2 asking that the Water District cooperate with him in collection efforts, from our mutual customers, in turning the water off to force payment. Though no formal action was taken, it was the feeling that it would be extremely hard on public relations of the Water District.

Mr. Barnes made a motion that payment be made annually on the 30th day of November to members of the Board of Directors for each meeting attended during the year at a rate of \$8.00 per meeting, to begin with our fiscal year, December 1, 1972, and payable on November 30, 1973. Mr. Hawkins seconded and the motion carried.

Members of the Board decided to meet on March 29th to tour the filter plant and to consider raises for the employees.

The meeting adjourned at 8:30 p.m.

Le Roman Tonk

ATTEST:

may Barner

#### MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS

### CLIFTON WATER DISTRICT

Held on April 18, 1973 at Clifton, Colorado at 7:30 P.M.

Present for the meeting were Lehman Pond, William Barnes, John Hawkins, Ray Lurvey and William Ela. Also present were Charles Strain and Laveta Kay.

Minutes of the meeting of March 21 were approved as submitted.

Report of a special meeting of the Board held on March 26 was made. On a motion duly made and seconded at this meeting salaries for employees of the District were adjusted & follows:

Charles Strain, Superintendent John Bowman, Operator Laveta Kay, Office Manager Shirley Weaver, Office Assistant \$750.00 per month 565.00 per month 565.00 per month 2.25 per hour

On a motion by Mr. Barnes, Seconded by Mr. Lurvey, current bills in the amount of \$9548.26 were approved for payment.

Mr. Strain reported on the construction of the filter. It seems to be moving more slowly now due to the fact that several items necessary have not been received from the suppliers. A representative of Goble Sampson is here now to do wiring of the electrical panel and finds a 100 Amp. relay missing to slow up his work.

Mr. Ela read a letter that our attorney wrote to Permutit Corporation stating that the District intends to purchase items locally and deduct from the retainage.

Mr. Strain asked the Board for a ruling in regard to taps on which we are carrying past due balanced in accounts receivable. The Board decided that letters should be written to property owners giving them the opportunity to pay the balance within thirty days or to have the taps declared abandoned and forfeit whatever payment has been made to date.

Mr. Strain was instructed to gather facts and figures relative to the purchase of a new tractor for the District.

The President declared the meeting adjourned at 8:40 p.m.

Held on May 17, 1973 at Clifton, Colorado at 7:30 P.M.

Present for the meeting were William Barnes, Lehman Pond, John Hawkins, Ray Lurvey and William Ela. Also present were Charles Strain, Hugh Wise, Laveta Kay and Gale Enger.
Minutes of the meeting of April 18 were approved as submitted.

Regular monthly bills in the amount of \$8522.73 were approved for payment. The Board dee cided not to pay the final billing from Permutit on the filter until it is determined how much of the price we should retain to pay for the items not shipped that we had to purchase locally. Hugh Wise was instructed to write a letter to this effect.

Charles Strain reported on progress of the filter construction project. Things seem to be moving slowly at this time due to items the contractor has not received.

Gale Enger, of Sanitation District #2, was at the meeting to request the Water District to allow him to shut off water of his customers who will not pay. Hugh Wise said he felt this was not only unwise but probably unlawful as well, but that he would be willing to discuss it with the attorney of the sewer district.

Charles Strain presented bids on a new tractor he had obtained from dealers. These bids all were made with trade in of our old unit. The Board would like to have him check into the possibility that it may be to the advantage of the District to sell the old tractor and pay each for the new unit.

The Board discussed the hiring of a new man. Charles Strain stated that he had not found anyone he felt qualified to fill the position.

After some discussion on tap fee regulations for subdivisions, the Superintendent was authorized to negotiate either on a time and materials cost, or total fees at a discount.

There being no further business, the President declared the meeting adjourned.

Chman Jon Secretary

ATTEST: Jun gy gy

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Jolan Hawkins

Held on June 20, 1973 at Clifton, Colorado at 7:30 P.M.

Present for the meeting were William Barnes, Lehman Pond, John Hawkins, May Luryey and William Ela. Also present were Charles Strain, Gordon Bruckner, David Schafer and Laveta Kay.

Mr. Schafer stated that he would like to bid on the Ford tractor the District is going to dispose of, and that he was prepared to pay \$5,000. He was told projected delivery date on our new machine is five to six weeks off and we must use the old unit until that time. The Board will not hold him to the bid but will review the matter when we get delivery of the new unit, and Schaffer was assured he would have first chance at that time. At this point Mr. Schaffer left the meeting.

Mr. Strain told the Board the Ford tractor dealer would allow us \$4500 trade on our old unit. Mr. Pond made the motion that the District purchase the gas model Ford Tractor for the cash price of \$10,298, with projected delivery date as August 1. Mr. Barnes seconded the motion which carried.

Minutes of the May meeting were approved without additions or corrections.

Bills as listed on the Monthly Report of May 31, in the amount of \$5,698.90 were allowed.

Mr. Bruckner stated that the construction project is complete except for a few minor clean up items. There is some question whether one of the pumps furnished by Goble Sampson is new or rebuilt. Mr. Bruckner is to call Goble Sampson and get verification that it is a new one. If the pump is verified as new, Hugh Wise is to be instructed to publication so final payment can be made. Mr. Wise is also to be asked to write Permutit that we are prepared to pay the final \$1779, less cost of materials purchased locally.

Mr. Strain feels the engineering is in error where two pumps must run to be able to operate automatically. This is fine for the summer months when usage is high, but the greater part of the year manual operation is required to use only one pump. Mr. Bruckner feels this can be adjusted and will check it out.

Payment fo J.D. Lunsford Plumbing in the amount of \$2532 was authorized. This is final payment except for the 10% retainer.

Felman Pond ATTEST

Held on July 18, 1973 at Clifton, Colorado at 7:30 P.M.

Members of the Board present for the meeting were Lehman Pond, William Barnes, William ELA, and John Hawkins. Also present were Charles Strain and Laveta Kay.

Bills totaling \$6176.52 were approved for payment on motion by Mr. Barnes, seconded by Mr. Hawkins.

Mr. Ela reported that Hugh Wise has published notice for final payment to J.D. Lunsford Plumbing and Heating, Inc., and to Permutit Company.

Mr. Ela read a letter from Fairbanks Morse, Inc. advising that the pump they furnished to Goble, Sampson & Associates was shipped from their Fresno, California Assembly Facility and is a new unit.

Mr. Strain was asked to prepare a memo to Gordon Bruckner of N.H.P. & Q., asking for a test run at the pumping plant, permanent type labeling on the switchhoox, and any other thing he feels Needs to be taken care of. He is also to ask Mr. Bruckner to be at the August meeting when payment for the filter plant project is expected to be finalized.

Mr. Strain reported that Western Implement is expecting the new tractor to be delivered either the first or second week in August, and that it has been assigned a unit number by the factory.

Mr. Ela suggested it is time to reorganize negotiations with the City of Grand Junction for more water. The Board feels, due to growth of the District, it will be wise to try to get the City to agree to  $1\frac{1}{2}$  million gallons, with cut off at one million.

The Board considered the request of a small number of the people in the District on multiple rates who are asking for a change back and forth from single to multiple rates when one unit becomes empty for a short period. The Board reaffirmed the policy that the minimum is charged whenever the water is available to a unit whether water is used or not, and so long as the water is available to multiple units the minimum multiple charge shall be made regardless of a vacancy.

Mrs. Kay noted that one of our users has paid his bill for several months in unwrapped pennies. Mr. Ela offered to check to see if such payments must be accepted.

The President declared the meeting adjourned at 9:10 p.m.

ATTEST:

Likman Pord Secretary

John Hawkins

### MINUTES OF REGULAR MEETING OF BOARD OF DIRECTORS

#### CLIFTON WATER DISTRICT

Held August 15, 1973 at Clifton, Colorado 7:30 P.M.

Members of the Board present were William Ela, Lehman Pond, Raymond Lurvey, William Barnes and John Hawkins. Also present were Charles Strain, Margaret Crowley, Robert Gerlofs and Laveta Kay.

Minutes of the regular meeting of July 18, 1973, were approved as submitted.

The Board considered bills as listed in the Monthly Report in the amount of \$10,291.63.

Mr. Lurvey made the motion that the bills be paid and that \$10 be allowed to pay the election judge. The motion was duly seconded and passed. Mr. Baynes then made a motion that the bill to Permutit as allowed in the previous motion be reconsidered and that payment be reduced by \$209 to cover cost of items not received and purchased locally. Mr. Lurvey seconded the motion and the payment to Permutit was reduced to \$1570.

The certificate of the election judges who were Shirley Weaver, Ben Spitzer and Arrow Burckhalter, lists the following results of the election held on August 14, 1973:

William Barnes	102
William Ela	103
Lloyd Charlesworth	33
Virgil Diffendaffer	24
Jack Oberly	1
Lehman Pond	1

On motion by Mr. Pond, seconded by Mr. Lurvey, the Board voted to accept the count of the election as verified by the judges and declare William Barnes and William Ela elected as directors for terms to expire August 31, 1979.

Mr. Gerlofs retorted that work at the filter plant has been completed. There is still a flow meter and a cycling switch that do not work properly. The Board voted to retain the \$2140.45 owed to the contractor until these two items are working properly.

Mr. Strain reported that five days in July the water usage ran over one million gallons. The district has 1519 taps and 1817 family units. The annual water usage is running about two years over that projected by the engineers for anticipated growth.

Mr. Strain, Mr. Ela and Mr. Pond reported on the meeting with Harvey Rose, Victor Vance and M.V. McGregor of the City of Grand Junction. Our present conteact with the City is for one million gallons per day on a daily basis. Mr. Wise was asked to prepare a proposal to be presented the the city asking for an additional one-half million gallon per day at the rate of 30¢ per thousand on a monthly basis. The proposal is to be presented for inspection of our Board at the September meeting.

Mr. Ela reported that the Fire Protection District Board wants to work with the Water District Board to do long range planning in the hope that the fire rate can be reduced from the present nine to an eight.

Clifton Water District Minutes of meeting August 15, 1973 Page 2

The Superintendent was given approval to attend the meeting of A.W.W.A. in Santa Fe, October 21st through 24th.

Mr. Wise was instructed to write a letter to Blue Water Construction in regard to damages they have done our lines and which they show no inclination to repair or to pay for.

The President declared the meeting adjourned at 9:40 p.m.

Tehman Pond Secretary

ATTEST:

Ann. M. Ela

John Hawke

Held September 19, 1973 Clifton, Colorado 7:30 P.M.

Members of the Board present were William Ela, Lehman Pond and John Hawkins. Also present were Charles Strain, Margaret Crowley, Gordon Buuchner, Mr. and Mrs. Keagle, Laveta Kay and Hugh Wise.

Minutes of the August meeting were approved and adopted.

The Keagles were in attendance to register a protest to the way in which shutoffs are made on delinquent accounts. Mr. Keagle ask if a petition from the users of water would do any good in bringing about this change. He was told that the Board would be impressed by a petition if it were drawn up in such a manner that it would make the users aware of the cost of such a policy.

Mr. Pond made a motion that bills in the amount of \$6320.78 as listed in the monthly report be allowed, he then ammended his motion to include \$46.46 to the postmaster for envelopes, the motion was seconded by Mr. Hawkins and passed.

Mrs. Kay reported that \$10,000 has been withdrawn from Valley Federal Savings & Loan and \$10,000 transferred from savings to the Bond and Interest Fund at Palisades National Bank to cover the bond payment in September.

Mr. Wise read a letter he had prepared to the City of Grand Junction. He was instructed to rewrite the letter and make it in the form of contract which can be accepted by the City for 250,000 gallons at 30¢ per thousand, to write a separate letter requesting they consider an additional 250,000 gallons, and to omit any mention of charging on a monthly basis.

Mr. Buchner reported that a representative of Fischer-Porter was here to observe the operation of the filtered water flow recorder. They made some recommendations for piping changes, which were made and some improvement was noted. He stated that NHP&Q recognizes their responsibility in the modification of the design of the pump control panel which has caused a malfunction, and that Gobel Sampson recognizes their responsibility to furnish us with a panel which functions properly. Mr. Strain stated he feels the way the engineers have outlined modifying the control panel may be the solution, but the existing switch is totally defective.

Mr. Bruchner also reported that he and Lunsford had checked the pump for the noise which had occured eralier. It is not apparent at this timely however, a close check will be kept. He feels Fischer-Porter equipment is living up to expectations.

Mr. Hawkins made a motion that \$1,000 of the retainer be paid to Lunsford in recognition of excellent work preformed, with the suggestion payment be withheld from Goble Sampson. The motion was seconded by Mr. Pond and carried.

Clifton Water District Board of Directors Meeting September 19, 1973 Page 2

Mr. Wise has received no reply to the letter he wrote to Bluewater Construction giving them until September 18, to make restitution. The Board decided to ask that a summons be served, but that no further action be pursued without instructions from the Board.

Mr. Ela reported that he had approached the board of the Clifton Fire Protection District relative to lowering of fire insurance rate for the area. He was referred to the Rocky Mountain Inspection Bureau in Denver. They must have drawings of the existing lines in order to furnish a list of changes or additions they would require. Mr. Strain was instructed to prepare a map for the purpose.

Mr. Strain presented a proposed budget. Some changes were suggested, and the budget is to be presented at the October meeting for final adoption.

The meeting adjourned at 10:00 p.m.

Secretary

ATTEST:

Propident & C

President

John Hawkins

717 17 B 42000

Held on October 10, 1973 at Clifton, Colorado at 7:30 P.M.

Present for the meeting were board members John Hawkins, William Barnes and Ray Lurvey. Also present was Mrs. Kay.

Minutes of the meeting of September 19th were approved as submitted.

Mr. Barnes made a motion that the bills in the monthly report totaling \$4282.75 be approved for payment, and that the following bills which do not appear on the report be paid also:

Grand Junction Pipe - construction expense	75.12
Clifton Thriftway - Maintenence expense	69.46
Daily Sentinel - publication	6.83

The motion was seconded by Mr. Lurvey and passed.

The proposed budget for the year 1973 thru 1974 was presented. Upon motion by Mr. Barnes, seconded by Mr. Lurvey, the following resolution was adopted:

> RESOLVED, that the budget for the Clifton Water District for the calendar year 1973-1974 be as follows:

### ESTIMATED EXPENSES:

Salaries & Professional Fees	37,920.00
Water Purchases	44,000.00
Heat, Lights & Power	7,600.00
Insurance	1,100.00
Office Supplies & Postage	3,000.00
Office Equipment	325.00
Land & Buildings	550.00
Mileage & Truck Expenses	3,250.00
Telephone & Radio	865.00
Maintenance & Repair	6,500.00
Construction	16,250.00
F.I.C.A.	2,045.00
Miscellaneous	550,00
Bond Requirements	73,285.00
Contengency	3,750.00
	200,990.00
ESTIMATED RECEIPTS:	
Sale of Water	163,000.00
Sale of Taps	10,000.00
Taxes	20,000.00
Miscellaneous	1,950.00

IT IS FURTHER RESOLVED, that there is appropriated from the funds of the District: \$127; 705 for the general expenses of the District, and \$73,285 for the bond and interest expenses of the District, and that this appropriation be a continuing appropriation, whether said funds be expended during the year 1974, or thereafter.

3,540.00

2,500.00

200,990.00

As there was no further business, the meeting was declared adjourned by Vice President, John Hawkins.

Interest on Savings

Specific Ownership Tax

John Hurkins

#### MINUTES OF MEETING OF BOARD OF DIRECTORS

### CLIFTON WATER DISTRICT

Held November 21, 1973 at Clifton, Colorado at 7:30 P.M.

Present for the meeting were William Ela, John Hawkins, Lehman Pond, and William Barnes. Also present were Charles Strain and Margret Crowley.

Minutes of the October meeting were approved as submitted.

Bills as submitted in the monthly report in the amount of \$6138.70 were approved for payment. The motion was made by Mr. Pond, and seconded by Mr. Barnes. Included in this is final payment to J.D. Lunsford for work at the filter plant.

Mr. Ela noted that Masgaret Crowley had submitted to him an Employee Penison Plan, and requested that she explain it to the Board. After a discussion, Mr. Ela agreed to contact Mr. Smith, of the First National Bank, for more information. Mr. Strain was asked to confer with the employees.

Mr. Strain submitted a cost figure of \$675 for installing fiberglass covered covers on the three filters. Mr. Strain was instructed to request from the State Health Department their approval of this type of cover.

Mr. Strain reported on the AWWA conference in Santa Fe, and was instructed to present a voucher for his expences for consideration at the December board meeting.

Mr. Strain was instructed to deposit \$10,000 in a one year certificate with a bank or loan company with which we do not now have a deposit.

There was discussion about the need for an additional employee. Mr. Ela appointed Mr. Pond and Mr. Hawkins to review the needs with Mr. Strain and to interview the applicants.

Mr. Ela called for reorganization of the Board.

Mr. Pond moved and Mr. Hawkins seconded, Mr. Barnes for Chairman. Mr. Barnes declined, there was no vote taken.

Mr. Barnes nominated Mr. Pond for chairman, there were no further nominations. Mr. Ela declared Mr. Pond elected Chairman. The motion carried by acclamation.

Mr. Fond nominated Mr. Hawkins for Vice Chairman. Mr. Hawkins nominated Mr. Lurvey. Mr. Pond then withdrew his nomination and made the motion that Mr. Lurvey be declared elected, this was seconded by Mr. Hawkins and carried.

Mr. Pond nominated Mr. Ela for Secretary and called for his election by acclimation, carried.

Mr. Pond then took the chair and declared the meeting adjourned at 10:10 p.m.

	Secretary Secretary
ATTEST:  Chairman  Chairman	ammended to show Mr Barnes
Mrs H. Barnes	- elected treasurer of board.
Saymond Lurvey	

Held December 19, 1973 at Clifton, Colorado at 7:30 P.M.

Present for the meeting were William Ela, John Hawkins, Lehman Pond, William Barnes and Ray Lurvey. Also present were Charles Strain and Laveta Kay.

On a motion by Mr. Ela, seconded by Mr. Lurvey, the following bills were approved for payment:

Accounts Payable as listed in monthly report	3,774.54
Smith Chemical	27.00
Quahada, Inc.	2.31
Charles Strain - AWWA Convention in Santa Fe	25,63
Clifton Lumber	28.89

It was noted that Mr. Strain had not presented any charge for mileage in his convention expenses, and that the District would expect to pay mileage in the future.

Minutes of the December meeting were approved as amended to show that Bill Barnes is Treasurer.

Mr. Pond reported that he and Mr. Hawkins had reviewed applications for a position with the District. They concur with Mr. Strain that Allan Wissel is the best prospect. Mr. Ela made a motion, seconded by Mr. Barnes, and the Superintendent was authorized to hire Mr. Wissel at a beginning wage of \$500 per month.

A letter from Mr. Wise and a copy of the contract with the City of Grand Junction, as amended, was read. The amendment leaves the City free to increase charges to the District in case of an over-all increase. The Board decided to accept the amendment.

A letter from Colorado Department of Health, in response to Mr. Strain's inquiry, gives approval of the fiberglass covers. Mr. Strain was authorized to have lids installed.

Mr. Strain reported on the inspection of our facilities by Ron Kepler, of Rocky Mountain Inspection Bureau.

On a motion by Mr. Barnes, seconded by Mr. Pond, the employees were given turkeys for Christmas.

Mr. Strain read a letter from Raymond Schuster, formerly employed by Thompson Pipe and Steel, and now a partner in the engineering firm McDermith and Schuster, stating that he is available if the District has need of his services.

The President declared the meeting adjourned.at 9:10 p.m.

gym M. Ela Secretary

ATTEST:

mall Raypools