

**MINUTES OF THE BOARD OF DIRECTORS SPECIAL MEETING
CLIFTON WATER DISTRICT
December 21, 2023**

BOARD MEMBERS PRESENT: Mel Diffendaffer, Dan Mcelley, Michael Slauson & Nick Genova.

ABSENT: Wesley Davis.

STAFF MEMBERS PRESENT: Jessica Isley, Jacob Lenihan, Ty Jones & Rene Fick.

GUESTS PRESENT: None.

Chairman Diffendaffer called December 21st, 2023 Special Meeting to order at 12:00PM.

FY2024 BUDGET ADOPTION & APPROPRIATION OF REVENUE:

Finance Manager Isley explained that the process for a Special District to adopt an annual budget involves five different steps. One of those steps, in accordance with §29-1-106(1), C.R.S., is publishing a notice of the date and time of the budget hearing, along with a notification that the budget is open for public inspection, and the location where the budget may be reviewed. This notice is also to include a statement that interested parties may file objections any time prior to final adoption. Manager Jones added that this step had not been taken prior to the December 14th meeting and this Special Meeting was called with the purpose of correcting the oversight.

Secretary Slauson moved to rescind the December 14th, 2023 adoption of Resolution 2023-06 – Adoption of the FY2024 Budget, seconded by Director Genova. Motion carried unanimously.

Chairman Diffendaffer moved to rescind the December 14th, 2023 adoption of Resolution 2023-07 – Appropriation of Revenue to FY2024 Budget, seconded by Vice Chairman Mcelley. Motion carried unanimously.

RESOLUTION 2023-06 TO ADOPT BUDGET

(Pursuant to 29-1-108, C.R.S.)

A RESOLUTION/AN ORDINANCE SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE Clifton Water District

COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2024, AND ENDING ON THE LAST DAY OF DECEMBER, 2024.

WHEREAS, the Board of Directors of Clifton Water District has appointed Ty Jones, District Manager to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Ty Jones, District Manager has submitted a proposed budget to this governing body on December 14, 2023, for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on December 14, 2023, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Directors of the Clifton Water District Colorado, that the 2024 budget is as follows:

SEE ATTACHED BUDGET

Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Clifton Water District for the year stated above.

Section 2. That the budget hereby approved and adopted shall be signed by Chairman and Treasurer and made a part of the public records of the County/City/Town/District.

ADOPTED, this 14th day of December, A.D., 2023

Attest:

Melvin Diffendaffer
Melvin Diffendaffer, Chairman

Michael P. Slason
Michael Slason, Treasurer

RESOLUTION 2023-07 TO APPROPRIATE SUMS OF MONEY

(Pursuant to Section 29-1-108, C.R.S.)

A RESOLUTION/AN ORDINANCE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE Clifton Water District, COLORADO, FOR THE 2024 BUDGET YEAR.

WHEREAS, the Board of Directors has adopted the annual budget in accordance with the Local Government Budget Law, on December 14, 2023, and;

WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Clifton Water District.

NOW, THEREFORE, BE IT RESOLVED/ORDAINED BY THE Board of Directors OF THE Clifton Water District, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated:

GENERAL FUND:

Current Operating Expenses	\$ 6,409,513
Capital Outlay	\$ 2,995,445
Debt Service	\$ 1,080,000
TOTAL GENERAL FUND	\$ 10,484,958

(List all funds or spending agencies by name and give breakdown as shown above.)

ADOPTED THIS 14 day of December, A.D. 2024.

Attest:


Melvin Diffendaffer, Chairman


Michael Slauson, Treasurer

FY2024 BUDGET HEARING:

In accordance with §29-1-108(1), C.R.S., adoption of the budget must be considered after the conduct of a public hearing. Chairman Diffendaffer moved to schedule the public budget hearing for Friday, December 29th, 2023, starting at noon, at the District office in Clifton. The motion was seconded by Vice Chairman Mcelley and the motion passed unanimously.

ADJOURN MEETING:

Meeting Adjourned at 12:04PM


ATTEST:



Melvin Diffendaffer



Dan Mcelley



Michael Slauson

Absent

Wesley Davis



Nicholas Genova