

**MINUTES OF BOARD OF DIRECTORS MEETING
CLIFTON WATER DISTRICT
June 3, 2021**

BOARD MEMBERS PRESENT: Dale Peck-Chairman, Stan Sparks-Vice Chair, Melvin Diffendaffer-Secretary, Michael Slauson-Treasurer, and Dan Mcelley-Director

STAFF MEMBERS PRESENT: Dale Tooker, David Reinertsen, Angie Beebe, Deserae Mora

GUESTS PRESENT: Karen Burgi & Amanda Burns, Black and Veatch –
(Attending Virtually for Presentation)

REGULAR MEETING

Chairman Peck called the June 3, 2021 Regular Meeting to order at 5:03 p.m.

MINUTES OF THE May 6, 2021 REGULAR MEETING

Director Diffendaffer moved to approve the May 6, 2021 Regular Meeting Minutes. Director Sparks seconded and the motion passed unanimously.

FINANCIAL REPORT AND ACCOUNTS PAYABLE

Director Slauson moved to accept the Financial Report and approve Accounts Payable Regular Checks of **\$189,264.59**, plus Supplemental Checks of **\$64,571.98**, plus Benefits Checks of **\$28,915.25**, plus HRA Disbursements of **\$3,487.75** for a total of **\$286,239.57**. Director Mcelley seconded and the motion passed unanimously.

MANAGER'S REPORT

Manager Tooker reviewed the April 2021 Manager's Report (*06/03/2021 File, Manager's Report*).

INFORMATIONAL REPORT

Assistant Manager Reinertsen presented a report concerning the current Drought status and seriousness of impending water shortages statewide.

GUESTS

Manager Tooker introduced Karen Burgi & Amanda Burns, Black and Veatch who attended virtually to present The Clifton Water District Existing System Evaluation (*06/03/2021 File, 2021 System Evaluation*). The presentation summarized the work Black & Veatch has done with the GIS System, and completing an evaluation of our existing Distributions system for current customer demands and future population and demand projections. The Draft Report will be used to develop the District's future Major Capital Improvement Plan and strategic operations for 10-year, 20-year and Build-out planning periods. This was an informational item at this time. No Board action was taken

EXPRESS AGENDA

No Items

UNFINISHED BUSINESS

Project RM 2019-01.3 Middle Water Storage Tank – The Board reviewed the Project RM2019-01.3 Middle Water Storage Tank Staff Report (06/03/2021 File, Project 2019-01.3). Director Mcelley moved to authorize Staff to begin processing of the Final Payment for Project RM 2019-01.3, in the amount of \$69,155.47 with final advertising identifying final payment (release of contract retainage) at the July 1, 2021 Regular Board Meeting. Director Slauson seconded and the motion passed unanimously.

Project 2020-01 27-inch Transmission Line Upgrade – The Board reviewed the Project 2020-01 27-inch Transmission Line Upgrade Staff Report (06/03/2021 File, Project 2020-01). Director Diffendaffer moved to authorize Staff to begin processing of the Final Payment for Project 2020-01 with final advertising identifying final payment (release of contract retainage) at the July 1, 2021 Regular Board Meeting. Director Mcelley seconded and the motion passed unanimously.

Project 2019-01 Expansion/Renovation Administration Building – Manager Tooker provided an update of the project, delays and material delivery items. No action was taken.

Personnel Policy Updates – Manager Tooker identified that a number of Policies are in need of basic updating that does not materially affect the policy intent. The Board consensus was to bring edits that are not material changes to the Board for review without convening the Personnel Committee.

NEW BUSINESS

Clifton Water District Existing System Evaluation Black and Veatch – Karen Burgi and Amanda Burns, with Black and Veatch, virtually presented The Clifton Water District Existing System Evaluation (06/03/2021 File, 2021 System Evaluation). Information only, no action taken.

Inclusion Request Colorado Mesa University, 330 Whitewater Hill Road, Tax Parcel ID 2967-021-00-001 – The Board received and reviewed the Inclusion Request, and Petition from Colorado Mesa University for 330 Whitewater Hill Road, Tax Parcel ID 2967-021-00-001. Director Mcelley made a motion to acknowledge the Petition from Colorado Mesa University for Inclusion of 330 Whitewater Hill Road, Tax Parcel ID 2967-021-00-001 and officially set and advertise a Public Hearing to be held at a future Regularly scheduled Board of Directors Meeting. Director Sparks seconded the motion and the motion passed unanimously.

Whitewater Village – Concept Design 105 Single Family Homes – Manager Tooker reported on the Concept Design of the Whitewater Village Development Project and that the development presents challenges for the District to provide adequate water for fire protection, and therefore, Staff has requested Black and Veatch analyze the infrastructure demand and feasibility of the existing system to provide service. The Board discussed the size of the proposed development

and whether or not District Policy adequately addresses development and infrastructure improvements that may prove necessary to serve additional customer demands. Informational only no action was taken.

EXECUTIVE SESSION

Chairman Peck moved to enter Executive Session at 6:52 pm, to discuss Personnel Matters - Manager per 24-6-402(4)(f) C.R.S. Director Diffendaffer seconded, and the motion passed unanimously.

All Staff exited the meeting. Manager Tooker remained.

The Board Exited Executive Session at 7:57 pm.

ADJOURNMENT

The Regular Meeting was adjourned at 7:59 pm, by Chairman Peck.

ATTEST:



Dale Peck



Stan Sparks



Melvin Diffendaffer



Michael Slauson



Dan McElley