

MINUTES OF MEETING OF BOARD OF DIRECTORS OF
CLIFTON WATER DISTRICT

Held January 17, 1968
at Clifton, Colorado
7:30 P.M.

Present were Mr. Strain, Mr. Pond, Mr. Barnes, Mr. Bulla and Mr. Ela. Also present were Mr. Cronk, Mrs. Charlesworth and Mr. Graham.

The minutes of the December meeting were approved as read.

There was discussion concerning a water break at 3174 E Road.

Mrs. Charlesworth presented the financial statement for the District, showing present balances as follows: General Fund - \$34,551.48; Bond and Interest Account - \$1,801.56; Time Deposits - \$75,000.00; Petty Cash - \$125.00. Presently there are 1, 160 taps in service.

Mr. Cross, the Board's accountant, had previously provided copies of his report of the audit for the consideration of the board, and had also provided cash requirements of the District for the next several years. These reports were discussed at some length.

Mrs. Charlesworth presented bills for payment, including a bill of Mr. Cross in the amount of \$462.50. The Board felt Mr. Cross' bill should be itemized; and, on Motion made by Mr. Bulla, seconded by Mr. Ela and carried, it was determined that Mr. Cross' bill would not be paid until it had been itemized. Mr. Pond stated he would contact Mr. Cross by telephone and ask him for such itemization.

On Motion by Mr. Pond, seconded by Mr. Barnes and carried, all other bills were ordered paid.


Mrs. Charlesworth requested permission to write off two unpaid account; which was granted.

There was discussion as to whether there would be danger of considerable freezing in the lines. It was felt that this was substantial danger, but there wasn't anything which could be done to prevent it.

There being no further business, the meeting adjourned at 9:00 P.M.


Secretary

APPROVED:



MINUTES OF MEETING OF BOARD OF DIRECTORS OF
CLIFTON WATER DISTRICT"

Held February 21, 1968
at Clifton, Colorado
7:30 P.M.

Present at the meeting were Mr. Strain, Mr. Pond, Mr. Bulla and Mr. Ela. Also present were Mrs. Charlesworth, Mr. Cronk and Mr. Graham.

The minutes of the January meeting were read and approved as read.

The financial report was made by Mrs. Charlesworth, showing the following balances in accounts: General Fund - \$37537.86; Bond and Interest Account - \$2,230.25; Petty Cash - \$125.00 Time Deposits - \$75,000.00; taps in service 1,160.

Mrs. Charlesworth presented bills for approval and payment. Upon Motion by Mr. Pond, seconded by Mr. Bulla, and carried, the bills were ordered paid.

Mr. Cronk presented for discussion the advisability of purchasing new mechanisms for the master meter. He recommended such purchases, and the Board authorized him to make such purchases as he deemed advisable.





Mr. Cross, the Board's accountant, had furnished an itemized statement of his time involved with relation to his billing. This was discussed. The bill, however, had already been paid upon receipt of the itemization.

Mr. Ela proposed that a Notice be included in the next water bill to the water customers regarding fluoridation and suggesting that interested persons attend the next board meeting for a discussion; the notice to indicate the Board had approved a plan for fluoridation during the warm weather parts of the year in accordance with the most recent engineering report. There was some discussion of the matter, and Mr. Pond mentioned he had heard that fluoridation of water might be dangerous for diabetics. It was felt that the matter should be held in abeyance until additional information could be obtained with respect to this matter.

There being no further business, the meeting adjourned at 9:00 P.M.


Secretary

APPROVED:

Board of Directors

MINUTES OF MEETING OF BOARD OF DIRECTORS OF
CLIFTON WATER DISTRICT

Held March 20, 1968
at Clifton, Colorado
7:30 P.M.

Those present at the meeting were: Mr. Strain, Mr. Pond, Mr. Barnes, Mr. Bulla and Mr. Ela. Also present were Mrs. Charlesworth, Mr. Cronk and Mr. Graham.

Minutes of the meeting of February 21, 1968 were approved as read.

Mrs. Charlesworth made the financial report, showing the balances in the accounts, as follows: General account \$33,166.95; Bond and Interest account \$11,534.65; Petty Cash \$125.00; Time deposits \$75,000.00. There are presently 1,163 taps in service.

Bills were presented by Mrs. Charlesworth for approval and payment. It was moved by Mr. Ela, seconded by Mr. Pond and carried that these bills be paid.

Mr. Graham stated that Mr. James K. Groves had inquired as to whether certain debentures which the District had issued in 1951 to a Mr. C.A. Miller had been paid. A check of the records revealed cancelled checks in payment of these debentures.

There was discussion by the Board as to the salaries of the employees. After discussion, it was moved by Mr. Pond, seconded by Mr. Barnes and carried, that salaries be fixed, effective as of May 1, 1968, as follows: Roy Cronk - \$583.00; Edna Charlesworth - \$400.00; John Bauman - \$450.00; Shirley Garber - \$1.70 per hour.

Mrs. Charlesworth brought up the matter of an unpaid bill which Mr. Myers had run up while renting property now owned by Mr. Crouch. After discussion Mr. Ela moved that the administrative office write Mr. Crouch a letter to the effect that unless this was paid the water would be turned off at the first of the following month. This Motion was seconded by Mr. Bulla, and carried.

Mr. Barnes requested information about the tank. Mrs. Charlesworth stated no complaints had been received lately except that the water was muddy, but she stated she herself had noticed a strong taste in the water.

Mr. Ela reported on fluoridation. He had with him a large amount of medical literature on chlorination. He further stated he had asked Dr. G. Paul Smith for an opinion, but such opinion had not yet been forthcoming. The Board checked some of the literature which Mr. Ela had brought. It was determined that notices would be included in the next water bills to the effect that the Board intended to adopt chlorination, and inviting interested parties, either pro-or-con to appear at the next Board meeting. Mr. Ela said he would have such notices prepared.

No further business coming before the meeting, the same adjourned at 9:15.

APPROVED:

R. L. Strain

Mr. H. Barnes

Mr. M. Ela

Board of Directors

Lehman Pond
Secretary

MINUTES OF MEETING OF BOARD OF DIRECTORS OF

CLIFTON WATER DISTRICT

Held April 17, 1968
Clifton, Colorado
7:30 P.M.

Present at the meeting were Mr. Strain, Mr. Pond, Mr. Barnes and Mr. Ela. Also present were Mrs. Charlesworth and Mr. Cronk.

The minutes of the March 20 meeting were read and corrected. Said minutes were approved as corrected.

Mr. Ela suggested that a letter be written to the family of Charles Bulla, with appropriate remarks as to the association of the Board with Mr. Bulla, and offered to take care of writing such a letter. Flowers were sent to Mr. Bulla's funeral, the cost being partially defrayed by the members of the Board.

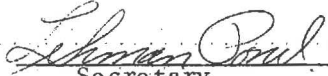
The financial statement presented by Mrs. Charlesworth showed \$39,090.48 in the General Account; \$5,275.93 in the Bond and Interest Account; \$125.00 in Petty Cash; \$75,000.00 in the Time Deposit accounts, and presently there are 1,169 taps in service.

The fluoridation program discussion was held. Three persons were present for such discussion. Mr. and Mrs. Charles E. Osborne were opposed to the program. Further, the Osbornes felt users had not properly been notified of such hearing by use of the insertions with the water bills. Cost of such a program questioned by the Osbornes. Mr. Ela quoted the figures given him by Western Engineers: 8 mos summer program - no heated building - \$2,850.80; if additional room to be built which could be heated - \$5,370.00. Both Mr. and Mrs. Osborne feel fluoridation could be injurious to health and brought a magazine "Prevention" to support their view. Mr. Osborne stated he wanted to go on record as having appeared before the Board and stating that they do not want fluoridation and do not think it is sage to use. He also said he does not feel the minority (water board) should rule the majority (water users). He feels that the water users should be allowed to vote on the fluoridation issue. Mr. Ela stated he did not feel it was that important. The third person present, a Mr. Joe Moore, Palisade, was there only as a listener. Following Mr. Osborne's comments, and after the visitors had left the meeting, a Motion was made by Mr. Ela, seconded by Mr. Pond, that action on the matter by the Board be delayed for another month, with any and all inquiries made through the office or other source to be "heard out" at the next Board meeting. The Motion was carried.

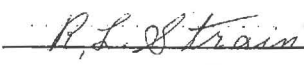
Mr. Cronk reported on recent line damage by the Tiago Construction Company. This Company is installing the new sewer lines for Clifton Sewer District #2. Regular damage bills are being sent from the Clifton Water District Office, and Tiago is paying these as presented.

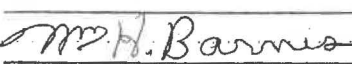
Replacement of deceased Board Member, Charles Bulla, was discussed. Names of several persons in the District were discussed. The name of Ray Lurvey, 350 30 Rd. was considered, and Lehman Pond is to contact Mr. Lurvey to see if he will consider serving as a Board member.

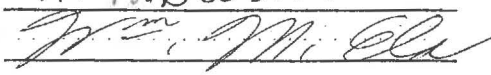
There being no further business to come before the meeting,
the same was adjourned at 9:30 P.M.


Secretary

ATTEST:







Board of Directors

MINUTES OF MEETING OF BOARD OF DIRECTORS OF
CLIFTON WATER DISTRICT

Held May 15, 1968
Clifton, Colorado
7:30 P.M.

Present at the meeting were Mr. Strain, Mr. Pond, Mr. Barnes, Mr. Ela and Mr. Ray Lurvey. Also present were Mrs. Charlesworth, Mr. Cronk and Mr. Graham.

The minutes of the April meeting were read and approved.

The financial statement of the District was presented by Mrs. Charlesworth. Figures reported were: General account - \$40,558.74; Bond and Interest account - \$7,999.24; Petty cash - \$125.00; Time Deposits, \$75,000.00 and taps in service - 1,174.

The bills were presented by Mrs. Charlesworth, and following discussion, Motion was made by Mr. Ela, seconded by Barnes, and carried, ordering payment of the bills.

Mr. Cronk stated he had been having some difficulty with the City of Grand Junction with regard to the flow line. It appears the City feels they are not getting as much water through their lines as they should and that the reason may be the necessity of maintaining pressure in the lines in order that the Clifton water can be raised to the top of Whitewater hill. This pressure increase is accomplished by a control valve in the city lines. It appeared that it might be possible to achieve the same end by placing an appropriate pump, but that this would be a fairly expensive procedure. The contract between the City and Clifton was considered by the Board and it does not appear that the contract requires Clifton to install such pumping facilities. This matter not being one of immediate necessity, no action was taken at this time. Mr. Cronk further stated he is having difficulty in filling the tank during periods of high use. There was discussion as to the possibility of placing another tank North of Town. No action was taken. Mr. Cronk also stated that there had been no complaints about the taste of the water and that the leak in the tank was about the same as previously.

Mr. Ray Lurvey had been invited to attend the meeting with a view to becoming a member of the Board of Directors to take the place of the late Mr. Charles Bulla. He indicated he would accept such position. It was therefore moved by Mr. Ela, seconded by Mr. Pond and carried, that the following Resolution be adopted:

"RESOLVED, that Mr. Raymond Lurvey, 350 30 Road, be appointed to the Board of Directors of the Clifton Water District to take the place of Mr. Charles Bulla and to serve until August 31, 1969."

Mr. Cronk brought up for discussion the matter of the amount of payment which the Board should make to Mr. Delmar Lowder for the services which Mr. Lowder rendered at Mr. Cronk's request from time to time, when his help was needed. He said he thought the pay rate of \$2.50 per hour was inadequate in view of the fact that Mr. Lowder was always called upon to do unpleasant work. He stated he thought Mr. Lowder should be paid \$3.00 per hour. The Board authorized Mr. Cronk to raise Mr. Lowder's pay to \$3.00 per hour.

There was discussion of fluoridation. MMr. Cronk has a list of names of some users indicating their views as to fluoridation. Most of these were not opposed, although there had not been any large response. Mr. Ela indicated he did not propose that the Board take any definitive action at this time, and proposed a delay for a month. He stated he would like to bring the matter to a vote at the next meeting, and in the meantime would attempt to contact some of the individuals who were, or would be in opposition.

There being no further business, the meeting adjourned at 9:00 P.M.

William Ford
Secretary

APPROVED:

W. H. Barnes

W. M. Ela

Board of Directors

MINUTES OF SPECIAL MEETING OF
BOARD OF DIRECTORS OF CLIFTON
WATER DISTRICT

Held June 5, 1968
at Clifton, Colorado
7:30 P.M.

Present were Mr. Strain, Mr. Pond, Mr. Barnes and Mrs. Ela.
Also present were Mrs. Charlesworth, Mr. Bowman and Mr. Graham.

The minutes of the last regular meeting were read and approved.

Mr. Strain announced that the purpose of the special meeting was the general water situation. It appeared that a considerable amount of sediment has appeared in the water, and there have been some complaints about this. It was felt that some arrangement should be made to make available the Ute Water on the Orchard Mesa tie-in. It appeared, however, that Mr. Cronk, who is presently in Denver undergoing medical treatment, indicated he felt the tie-in on the Orchard Mesa line would not be advisable because of the excessive pressure in the Ute Water line. The Board was of the opinion that at the time the construction had been done, pressure reducing appliances had been inserted, or should have been inserted to cover this pressure differential.

Mr. Bowman stated that he would feel doubtful about turning in Ute Water without being sure of the pressure situation. Mr. Pond moved, and Mr. Ela seconded the motion, that Mrs. Charlesworth contact Mr. John Shepherd of Western Engineers and have him investigate the pressure regulators for the purpose of ascertaining the availability of Ute Water in this regard. The Motion was carried and Mrs. Charlesworth stated she would make contact with Mr. Shepher.

It was indicated that Mr. Cronk would be off work in the neighborhood of six weeks or more, and Mr. Bowman indicated he would be able to operate the system satisfactorily during this period.

There was also discussion of the filter situation. Mr. Bowman stated he was not able to backwash as much as might be desirable and that there had been some difficulty with respect to the valve at the filter plant so that for a period there was no water being received by the District. This appears to have been satisfactorily taken care of at this time.

It was stated that the North storage tank was running about 8 feet in depth at the end of the day and was filling to only about a 12-foot depth at night. The system in use now is just about the maximum. It was felt advisable that arrangements be made to discuss the situation with the City of Grand Junction and Mr. Graham was instructed to make an appointment with the appropriate officials of Grand Junction for this purpose. Mr. Pond is to accompany Mr. Graham at such discussion. The purpose of the discussion would be to see if the City would have any objection to the use of Ute Water to supplement Grand Junction water, in view of the provisions in the contract to the effect the District would not obtain water from another source until the 15,000,000 gallons per month allowed under the contract was being use.

No further business coming before the meeting, the same was adjourned at 9:00 P.M.

Shuman Bond
Secretary

APPROVED:

R. L. Strain

W. H. Barnes

Jay Lumley

Wm. M. Eld

Board of Directors

MINUTES OF MEETING OF BOARD OF DIRECTORS
OF CLIFTON WATER DISTRICT

Held June 19, 1968
at Clifton, Colorado
7:30 P.M.

Present were Mr. Strain, Mr. Pond, Mr. Barnes and Mr. Lurvey. Also present were Mrs. Charlesworth, Mr. Cronk, Mr. Bowman and Mr. Graham.

Minutes of the Special meeting of June 5 were read and approved.

The bills were presented by Mrs. Charlesworth for payment. After discussion these bills were ordered paid on a Motion made by Mr. Pond, seconded by Mr. Barnes and carried.

The financial statement of the District, as presented by Mrs. Charlesworth, is as follows: General Account - \$4,960.23; Bond and Interest account - \$12,039.02; Petty Cash fund - \$125.00; Time Deposits - \$75,000.00 and taps in service 1,178.

The Board's attorney stated he had talked to Mr. Wing in the Water Office of the City of Grand Junction. regarding a meeting. Mr. Wing indicated that Mr. Gray, the City Manager, was out of town, until next week, and he felt that Mr. Gray should be present at any discussion. It was felt that a meeting should be held between the attorney and the officials of the city in the fairly near future. Mr. Pond indicated he would be glad to be present if advisable.

Mr. Cronk reported that Mr. Shepherd had tested the regulator between the Ute and Clifton Water lines and that it appeared to be set satisfactorily. Mr. Cronk stated, however, that he felt such a regulator would not always operate as promised, and that he did not feel the water should run unwashed for any period of time.

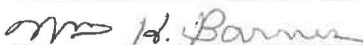


The water situation, in general, was discussed. The District is using the 500,000 to 550,000 gallons, and absolute capacity at the filter plant is 700,000. Mr. Cronk stated that by reason of the slight difference in elevation between the filter plant and the storage tank it was difficult to get a large flow of water through the lines. He indicated that he felt the capacity of the District's installation had nearly been reached. It was the general feeling of the Board that an engineer should be consulted for a thorough check of the District system to see what recommendations might be made for further construction.

The Board's attorney was directed to inquire of the City of Grand Junction as to the identity of a good engineer for the purpose.

No further business coming before the meeting, the same adjourned at 9:00 P.M.


Secretary

APPROVED:

Board of Directors

MINUTES OF MEETING OF BOARD OF DIRECTORS
OF CLIFTON WATER DISTRICT

Held July 17, 1968
at Clifton, Colorado
7:30 P. M.

Present were Mr. Strain, Mr. Pond, Mr. Barnes and Mr. Ela. Also present were Mrs. Charlesworth, Mr. Cronk, Mr. Bowman and Mr. Graham. Minutes of the meeting of June 19, 1968 were read and approved.

Mrs. Charlesworth presented the financial statement of the District which is as follows: General Account - \$48,275.25; Bond and interest account - \$14,964.04; Time deposits - \$75,000.00; Petty Cash Fund - \$125.00; and taps in service 1,181.

The bills were presented for payment and discussed. It was noted that the City of Grand Junction water bill for the period ending July 10 was only \$1184.58 for 6,769,000 gallons. This bill appeared to be unduly small, as it had been felt that the District consumption had been close to capacity per day. Mr. Cronk stated that he had felt that possibly the meter had turned over once without being noticed, which would account for the small billing. Mr. Cronk is going to investigate this matter and advise the Board.

Mr. Pond moved that the bills be paid. Mr. Ela seconded the motion.

There was discussion of the payment of the bond due on September 1, \$55,000.00 principal and \$8,440.00 interest. It appears that adequate funds will be available in the bank accounts to make these payments.

Mr. Graham reported that he had made an appointment with the City Manager for August 13 to discuss the matter of the water contract. Mr. Pond stated that he would attempt to be present unless his pear picking had begun at that time. Mr. Ela stated that he would not be present at the August meeting.

Mr. Pond stated that he had received a telephone call from Shirley Garber, who advised that she was going to have to quit her job because of family problems. She had indicated to Mr. Pond that she would help with next months bills. After discussion it was decided that Mrs. Charlesworth and Mr. Cronk should interview and employ such a substitute as they felt desirable.

Mr. Graham stated that he had been advised that the firm of Henningson, Durham and Richardson was the firm which the City of Grand Junction is going to consult with on water and sewer construction. The Board asked Mr. Graham to write this firm a letter inquiring as to their charges for making a survey of the Clifton Water District's needs and problems.

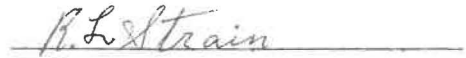
The letter from Mr. Vaseen to the Board dated July 3, 1968 was discussed. This relates to the maps and plans which Mr. Vaseen has in his possession of the water installation. Mr. Graham was instructed to telephone Mr. Vaseen on this matter with Mr. Cronk and if they felt it advisable to make a deal with Mr. Vaseen, to purchase the maps at the best price possible.

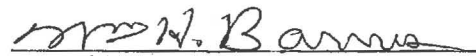
Mr. Ela brought up the matter of fluoridation. He stated that he had discussed the situation with a number of individuals who had expressed an opinion and that most of these were now not unfavorable to the installation of fluoridation. He moved and Mr. Barnes seconded that the Board adopt the plan presented by Western Engineers for fluoridation during non-freezing months and that Western Engineers be requested to proceed with construction plans which could be presented to contractors for building. The motion was carried. Mr. Ela stated that he would contact Western Engineers and get this matter underway.

No further business coming before the meeting, the same adjourned at 9:35 P.M.


Secretary

APPROVED:









Board of Directors

MINUTES OF MEETING OF BOARD OF DIRECTORS
OF CLIFTON WATER DISTRICT

Held August 21, 1968
at Clifton, Colorado
7:30 P.M.

Present were Mr. Strain, Mr. Pond, Mr. Barnes and Mr. Lurvey. Also present were Mrs. Charlesworth, Mr. Cronk, Mr. Bowman and Mr. Graham.

The minutes of the meeting of July 17, 1968 were read and approved.

Mrs. Charlesworth presented the financial statement of the District which is as follows; as of August 1, 1968: General Account - \$54,226.63; Bond and Interest Account - \$29,882.51; Time Deposits - \$75,000.00; Petty Cash Fund - \$125.00; Taps in Service - 1,184.

Present at the meeting were Mr. Arlan Feil and Mr. John Shepherd, representing Western Engineers. Mr. Feil reported that he had talked with Mr. Leidholt of the Colorado State Health Department in Denver with respect to the installation of the fluoridation equipment. Mr. Feil stated that Mr. Leidholt had not been favorably impressed with the plan for a part-time installation, feeling rather that fluoridation should be available when needed. He also felt that there might be some danger in possible freezing of the equipment and perhaps contamination of the water thereby. Mr. Feil also stated that in order to obtain approval of the Health Department, it would be necessary to prepare three additional drawings at a cost of \$250-300 for one drawing and \$150-200 for the other two, and that specifications for the installation would cost an additional \$150. Mr. Feil felt that in view of the fact that the Board was considering a general engineering survey of the entire system, it might be well to hold the matter of the fluoridation until after the engineering survey was completed, with a view to including the fluoridation problems in the overall survey.

The Board felt that Mr. Ela's absence precluded any definitive action in regard to the fluoridation at this time, but felt that it would be inadvisable to proceed, at least until the next meeting, after Mr. Ela had had full opportunity to consider the situation.

Mr. Shepherd of the Western Engineers stated that his firm would like to have a chance to prepare the overall engineering survey considered. He stated that he felt that the Western Engineers were competent to do the work and would appreciate a chance to make a proposal regarding same. Mr. Barnes and Mr. Pond stated that Mr. Brauer of the engineering firm of Nelson, Haley, Patterson and Quirk had made a similar request to him by telephone. In view of the fact that three engineering firms were interested in doing the work, it was felt that it would be advisable for the Board to have a special meeting to consider which firm should be employed. Accordingly, Mr. Shepherd was requested to present to the Board in writing, a proposal from his firm and Mr. Graham was instructed to advise Mr. Brauer to do the same on behalf of Nelson, Haley, Patterson and Quirk. Special meeting for this purpose was set for September 4 at 7:30 p.m.

There was discussion of the water bill of the City of Grand Junction. Mr. Cronk stated that following conversations between himself and Mrs. Charlesworth and the City Water Department, he had made a day to day survey of the water used during the months of July and August on the basis of the meter records, and had concluded that during those two months the Board had used 30,074,340 gallons of water. He and Mrs. Charlesworth had consequently agreed with the City to pay an additional sum of \$4,078.38, to bring the water bill current to August 1. The Board considered this situation and after full discussion, it was moved by Mr. Pond and seconded by Mr. Barnes, that the current bills as presented by Mrs. Charlesworth, including the Grand Junction water bill above set out, be paid. The motion carried.

Mr. Cronk advised that Mr. Cross, the Board's auditor, had indicated that he was moving to Basalt and would not be working in this area in the future. He had brought Mr. Clinton Maxfield, a certified public accountant, to the water office on a Monday when Mrs. Charlesworth was not present and had suggested that Mr. Maxfield be the Board's auditor, apparently indicating that he, Cross, was turning over his files to Mr. Maxfield. The Board discussed the situation and determined it would prefer to choose an auditor after full consideration. It was therefore decided that this matter of choosing an auditor would likewise be taken up at the special meeting set for September 4.

There was discussion of the District's finances. It appears that as of September 1, \$55,000 in bond retirement would be payable, as would \$8,440 in interest. Inasmuch as the bond and interest account was inadequate to cover this amount, it was determined that \$48,000 should be transferred from the general account to the bond and interest account and a check to accomplish this transfer was signed by Mr. Strain and Mr. Barnes.

It was noted that the bond requirements for 1969 are as follows: Interest due March 1, \$7,340; Interest due September 1, \$7,340; Principal due September 1, \$55,000. Total, \$69,680, and that there would be a balance owing on the bonds following the September 1, 1968 payment of \$400,000.


There was discussion as to the Board's budget for the calendar year 1969. The Board's attorney was instructed to prepare a proposed budget and to present the same to the Board at the regular September meeting for consideration and adoption.

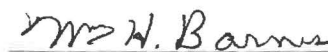
Mrs. Charlesworth reported that Mr. Vaseen had not mailed the maps regarding which there was discussion at the previous meeting. Mr. Graham stated that he had talked to Mr. Vaseen, that Mr. Vaseen had agreed to mail the maps to the District and to accept as payment therefore, such sum as the Board felt was proper. Mr. Graham had told him that the Board would certainly pay the postage and would pay a reasonable sum in addition. Mr. Graham was instructed to contact Mr. Vaseen again regarding this matter.

There being no further business to come before the meeting, the same adjourned at 9:40 p.m.

APPROVED:


Secretary






Board of Directors

MINUTES OF SPECIAL MEETING OF
BOARD OF DIRECTORS OF CLIFTON
WATER DISTRICT

Held September 4, 1968
at Clifton, Colorado
7:30 P.M.

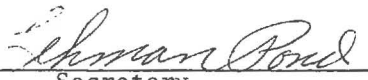
Present were Mr. Strain, Mr. Pond, Mr. Barnes and Mr. Ela.
Mr. Lurvey was absent. Also present were Mrs. Charlesworth,
Mr. Cronk, Mr. Bowman and Mr. Graham.

Mr. Strain announced that the purpose of the meeting was to consider proposals of engineering firms relating to engineering work, on behalf of the District. There were present at the meeting Mr. Ratcliffe and Mr. Franklin, representing the firm of Henningson, Durham and Richardson and Mr. Brauer and Mr. Walker, representing the firm of Nelson, Haley, Patterson and Quirk. It was decided that representatives of these two firms should present their proposals separately and Mr. Ratcliffe offered to withdraw from the meeting, so that Mr. Brauer might present his proposal. Mr. Brauer then addressed the Board, reading a written proposal which had been submitted, covering engineering studies to be made and the price suggested for such studies. Following Mr. Brauer's presentation, Mr. Ratcliffe made a similar presentation on behalf of his firm. At the conclusion of Mr. Ratcliffe's presentation, a letter proposal relating to the same matter was read to the Board by Mr. Graham from the engineering firm of Western Engineers, Inc. The Board then discussed all proposals thoroughly and further discussed the possibility that prior to making a decision on the engineering proposals, it would be advantageous to consult with the Ute water district for the purpose of seeing whether there could be any arrangements made which would permit the District to use Ute water for part of the District and perhaps might obviate the necessity of substantial expenditures for capital improvements.

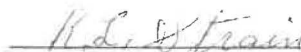
It was arranged that Mr. Pond and Mr. Barnes would consult with Mr. Wilbert of the Ute water district prior to the Board's next meeting. The matter of employment of an engineering firm was tabled until the Board's next meeting, which was set for Wednesday, September 11 at 7:30 p.m.

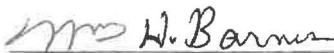
The Board's attorney stated that one of the important matters for consideration at the next meeting would be the adoption of a budget for the District and also the employment of an accountant for the District. The meeting date of September 11 was set after discussion, for the reason that the Board's attorney stated that he would not be able to attend the regular meeting of September 18.

The meeting adjourned at 10:30 p.m.


Secretary

APPROVED:







MINUTES OF MEETING OF BOARD OF DIRECTORS
OF CLIFTON WATER DISTRICT

Held September 11, 1968
at Clifton, Colorado
7:30 P.M.

Present were Mr. Strain, Mr. Pond, Mr. Barnes, Mr. Ela and Mr. Lurvey. Also present were Mrs. Charlesworth, Mr. Cronk, Mr. Bowman and Mr. Graham.

The minutes of the previous regular meeting of August 21 and of the special meeting of September 4 were read and approved.

Mrs. Charlesworth presented the financial statement of the District which is as follows, as of August 31, 1968; General Account - \$12,269.59; Bond and interest account - \$64,898.45; Time deposits - \$75,000.00; Petty cash fund - \$125.00; Taps in service - 1,199.

The current bills were discussed and on motion by Mr. Ela, seconded by Mr. Pond, were ordered paid.

Mr. Graham stated that as instructed at the previous meeting, he had prepared a proposed budget for 1969. Copies of the proposed budget were furnished all Directors. The District's financial condition and the proposed budget were carefully discussed and upon motion made by Mr. Ela, seconded by Mr. Pond and unanimously carried, the following resolution was adopted:

"RESOLVED, that the budget for the Clifton Water District for the calendar year 1969 be as follows:

ESTIMATED EXPENSES:

1. Salaries and professional services	\$25,000.00 ¹
2. Water purchases	21,000.00
3. Insurance	700.00
4. Heat, light and power	400.00
5. Office equipment and supplies	1,500.00
6. Truck expense	1,500.00
7. Telephone	150.00
8. Maintenance and repair	5,000.00
9. Equipment purchases	1,000.00
10. New construction	9,000.00 ²
11. F.I.C.A.	800.00
12. Miscellaneous	445.00
13. Bond requirements:	
Interest due March 1	\$ 7,340.00
Interest due September 1	7,340.00
Principal due September 1	<u>55,000.00</u>
	\$69,680.00
	<u>\$136,175.00</u>

ESTIMATED RECEIPTS:

1. Sale of water	\$ 95,000.00
2. Sale of taps	7,000.00
3. Taxes	18,375.00
4. Miscellaneous income (Sanitation District)	800.00
5. Interest on time deposits	3,000.00
6. Withdrawal from general fund	<u>12,000.00</u>
	\$136,175.00

1 - Includes cost of proposed engineering survey of District.

2 - The Board is considering additions to plant above this figure. Should this be done, it is contemplated that cost will be paid by use of funds held in savings account.

Mr. Pond and Mr. Ela reported that there had been a meeting held with the Ute Water District and with the City Manager, Richard Gray. It appeared that the Ute Water District would be agreeable to selling water to Clifton as might be needed and further that Grand Junction would probably agree to amending the present water contract to the end that Clifton might be able to purchase water from Ute. No specific price was discussed with Ute, but it was the feeling that the price would be the same as Ute charged Grand Junction, which is 27¢ per thousand gallons. The Board's attorney was instructed to write a letter to the City, expressing the desires of the Clifton District in this regard. Mr. Pond stated that Mr. Gray felt such a letter would be necessary in order to present the matter to the City Council for its consideration. The general purpose of these discussions with Ute and the City is to attempt to provide sufficient water over and above the 15,000,000 monthly figure which the City's contract provides, to cover use during peak periods without the necessity of major additions to the Clifton system.

There was discussion as to the engineering proposals heretofore submitted. It was generally felt that the firm of Nelson, Haley, Patterson and Quirk had submitted the most comprehensive proposal, but the Board was not fully convinced that a complete engineering survey is required at the present time. It was felt particularly that possibly a survey now could be limited to the detection of leaks and to recommendations as to the north tank. Mr. Ela moved that a committee be appointed to discuss this matter with Mr. Brauer of Nelson, Haley, Patterson and Quirk and that he be asked to attend the next Board meeting for further discussion as to whether a complete survey is now desired. This motion was seconded by Mr. Barnes and carried. Mr. Strain appointed Mr. Ela, Mr. Barnes, Mr. Pond and Mr. Lurvey on this committee.

There was discussion as to what auditor should be employed by the Board. Following discussion, Mr. Pond moved that the Board employ Mr. Charles Tucker as such auditor. Mr. Ela seconded and the motion carried. Mr. Graham was instructed to advise Mr. Tucker of this appointment, and to ask Mr. Tucker to arrange to pick up from Mr. Maxfield any files which he might need.

Mr. Graham had brought to the meeting a package containing maps, drawings, and the like, which had been sent by Mr. Vaseen. Mr. Cronk had examined these maps hurriedly and felt that it would be advisable for the District to have them. Mr. Graham was instructed to write Mr. Vaseen to inquire whether the payment of the sum of \$100 plus \$5 for postage would be satisfactory to him.

There being no further business to come before the meeting, the same adjourned at 10:10 p.m.


Secretary

APPROVED:







MINUTES OF MEETING OF BOARD OF DIRECTORS
OF CLIFTON WATER DISTRICT

Held October 16, 1968
at Clifton, Colorado
7:30 P.M.

Present were Mr. Strain, Mr. Pond, Mr. Barnes and Mr. Ela.
Mr. Lurvey was absent. Also present were Mrs. Charlesworth,
Mr. Cronk, Mr. Bowman and Mr. Graham.

The minutes of the previous meeting of September 11 were read
and approved.

Mrs. Charlesworth presented the financial statement of the
District as follows, as of September 30: General Account -
\$19,034.72; Bond and Interest Fund - \$31,782.59; Time Deposits -
\$75,000.00; Petty Cash - \$105.00. Mrs. Charlesworth stated
that as of the date of preparation of the statement; the Bond
and Interest Account had not been charged with \$30,000 in
bonds which should have been presented for payment on September
1. She stated that she had been advised that these bonds had
now been presented, so that the balance in the Bond and Interest
Account would be reduced by \$30,000.

On motion by Mr. Pond, seconded by Mr. Ela and carried, it was
ordered that bills presented for payment be paid, including
the amount of \$105 agreed to be paid to Mr. V.A. Vaseen.

Mr. Brauer of Nelson, Haley, Patterson & Quirk was present to
report to the Board in regard to inspections he had made up to
this time. He stated that he had inspected the tank with Mr.
Cronk, but that he had no definite suggestions to make, neither
as to finding the leak in the tank or as to determining the
cause of the bad taste of the water. In the latter regard, he
did state that when he entered the top of the tank, it was
rather hot and he thought maybe the heat might have something
to do with it. He asked for a sample of the rubber, if one
was available and Mr. Cronk provided him with such sample for
the purpose of making certain tests thereon.


He was questioned about the matter of trying to find
leaks in the system as a whole. He said that if it appeared that
the loss of water was not over about 3 per cent, it would prob-
ably be unwise to expend the money for a system wide leak check,
as this would cost \$600-700. In this connection, Mr. Cronk
stated that his last two months evaluation for August and
September indicated that in August the amount charged by the
District had been 264,000 more than the amount bought from
the City, whereas in September the figures indicated that the amount
bought was about 450,000 gallons more than the amount sold. It
was felt that it would not be possible to make an accurate month
to month check, because of the difference in dates of meter
reading, but that after six months or thereabouts, an average
could be struck which would indicate with reasonable approximation
the loss of water. No specific instructions were give to Mr.
Brauer by the Board as to what was wanted in the way of an
engineering study and this matter was left in abeyance for the
present.

The District had received a letter from the Ute Water District stating that Ute would be happy to supply Clifton, but that it would have to be done at the normal Ute charge, which is \$4 per user for the first 4,000 gallons, 50¢ per thousand for the next 4,000, 35¢ per thousand for the next 42,000, 30¢ per thousand for the next 4,950,000, 27¢ per thousand gallons for all additional. It was felt by the Board that these figures were out of the question and it was decided that Mr. Pond would talk to Mr. Wilbert of the Ute District to see if they would not go along with selling the Clifton District water at some figure relatively close to that which they charge the City of Grand Junction. The Board's attorney stated that he had not written the City of Grand Junction, as was suggested at the last meeting, pending a final determination about the Ute price and it was decided that the matter of conferring with the City should be held up until some decision could be made with regard to the Ute situation.

The meeting adjourned at 9 p.m.


Secretary

APPROVED:



MINUTES OF MEETING OF BOARD OF DIRECTORS
OF CLIFTON WATER DISTRICT

Held November 20, 1968
at Clifton, Colorado
7:30 P.M.

Present were Mr. Strain, Mr. Pond, Mr. Barnes, Mr. Ela and Mr. Lurvey. Also present were Mrs. Charlesworth, Mr. Cronk, Mr. Bowman and Mr. Graham.

The minutes of the previous meeting of October 16 were read and approved.

Mrs. Charlesworth presented the financial statement of the District as follows, as of October 31: General Account - \$24,030.94; Bond and Interest Fund - \$2,799.47; Time Deposits - \$75,000.00; Petty Cash - \$125.00; Taps in service - 1,209.

Mrs. Charlesworth presented bills for payment. These were discussed and on motion by Mr. Pond, seconded by Mr. Ela, same were ordered paid.

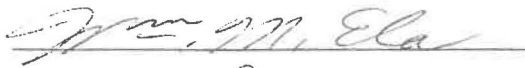
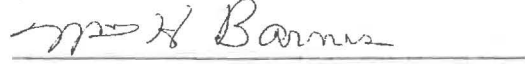
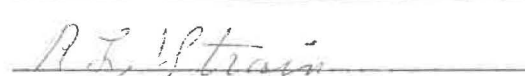
Mr. Pond stated that he had had a number of conversations with the Ute Water District, but that he had not been able to arrive at any satisfactory agreement with such District regarding use of Ute water. It was suggested that the Board's attorney contact Mr. Albin Anderson, attorney for the Ute Water District, to see if some arrangements could be worked out in this way.

There was further discussion as to the advisability of a general engineering survey for the District. Following such discussion, Mr. Ela moved that the proposal of Nelson, Haley, Patterson & Quirk, which had previously been presented to the Board be accepted and that this engineering firm be instructed to proceed with the survey, provided that the time projection to be included in the survey be not less than 15 years, and provided that the cost to the Board, with a deletion of item #6, relating to studies regarding exfiltration, be not greater than \$3500. The Board's attorney was instructed to contact Mr. Brauer of such engineering firm and arrange for execution of the contract. Mr. Pond seconded the motion and the same was carried.

The meeting adjourned at 9 p.m.


Secretary

APPROVED:

MINUTES OF MEETING OF BOARD OF DIRECTORS
OF CLIFTON WATER DISTRICT

Held December 18, 1968
at Clifton, Colorado
7:30 P.M.

Present were Mr. Strain, Mr. Barnes and Mr. Ela. Also present were Mrs. Charlesworth, Mr. Cronk, Mr. Bowman, Mr. Graham and Mr. Charles Tucker. Absent were Mr. Pond and Mr. Lurvey.

The minutes of the previous meeting of November 20 were read and on motion by Mr. Ela, seconded by Mr. Barnes, were approved.

Mrs. Charlesworth presented the financial statement of the District as follows, as of November 30: General Account - \$27,108.31; Bond and Interest Account - \$3,049.98; Time Deposits - \$75,000.00; Petty Cash - \$125.00; Taps in service - 1,210.

Mrs. Charlesworth presented bills for payment. Following discussion these were ordered paid, upon motion by Mr. Barnes, seconded by Mr. Ela. Mr. Graham's statement for services was not included in the list for discussion by Mrs. Charlesworth, but was included in the motion for payment.

Mr. Tucker then presented for the Board's consideration a proposed audit statement for the fiscal year ending November 30, 1968. He explained that under the Colorado local government audit law he felt that the District was an enterprise agency in part and should establish a separate fixed asset account with depreciation. He indicated that the books of the District were in excellent condition, but felt that in order to comply with the audit law, a double entry bookkeeping system would eventually be required. He indicated that he would furnish final audit reports for filing with the State Auditor at the appropriate time and an operating summary, in accordance with the statute.

A letter from the Colorado Department of Public Health dated December 9 was presented for the Board's consideration. It stated that following inspection, the Department would require the reactivation of the chlorinator at the filter plant and would also require a physical break in the bypass at the filter plant. This letter was discussed. Mr. Cronk stated that these matters had been brought to Mr. Brauer's attention and would be included in the engineering report to be furnished. Mr. Cronk was instructed to write the Department of Public Health in response to this letter and Mr. Graham prepared a letter for typing and mailing.

The meeting adjourned at 9 p.m.


Secretary

APPROVED:





